



PRESIDENCY OF THE REPUBLIC OF TÜRKİYE  
**INVESTMENT OFFICE**

## PRESIDENCY OF THE REPUBLIC OF TURKEY INVESTMENT OFFICE OFFICE REPRESENTATIVES CLARIFICATION TEXT ON PROTECTION AND PROCESSING OF PERSONAL DATA

In accordance with the Personal Data Protection Law No. 6698 ("Law") and within the scope stipulated below, your personal data may be processed by the data controller, which is the Presidency of the Republic of Turkey Investment Office ("Office").

You may find detailed information about the purposes of processing your personal data by the Office in the Protection and Processing of Personal Data Policy of the Presidency of the Republic of Turkey Investment Office at the following web address.

### **Presidency of the Republic of Turkey Investment Office Protection and Processing of Personal Data Policy**

#### **Purpose of Processing Personal Data**

Within the personal data processing conditions specified in Articles 5 and 6 of the Law, your collected personal data may be processed by the Office to ensure the legal, technical and commercial work safety of the Office and the related persons who have a business relationship with the Office, to carry out the necessary work by our business units in order to benefit from the products and services offered, to carry out the relevant business processes, to recommend the products and services offered by our Office to the relevant persons and for the planning and execution of the activities required for its promotion, for the following purposes ("Objectives"):

- Conducting national and international studies to encourage the increase of investments within the scope of establishment, purpose and duties of the Investment Office
- Monitoring the determination and implementation of the investment support and promotion strategy at the national level
- Coordination between institutions and organizations within the scope of investment environment promotion activities
- Determining the obstacles and problems that investors may encounter and taking initiatives before the relevant authorities to solve the problems
- Creating and updating information and data which will contribute to increased investment in Turkey and sharing this data with relevant institutions and organizations
- Developing suggestions to improve the investment environment
- Submitting the investor applications to the relevant ministry, public institutions and organizations
- Following up on procedures at the related institutions and organizations to ensure the timely issue of licenses and permits required to launch investments
- Conducting relations with investors and corporately checking in on them
- Following up the contract processes and legal requests
- Creating efficiency reports and satisfaction surveys regarding the services provided
- Tracking and managing the requests and complaints
- Planning and organizing the work carried out with solution partners
- Executing the corporate communication activities
- Conducting processes for the promotion of products and services
- Identifying and implementing the business strategies with the Investment Office business organization
- Ensuring the security of the Investment Office, its employees and visitors, including data security

### **INVEST IN TÜRKİYE**



### **Processed Personal Data Transfer Purposes and the Recipients**

The collected personal data may be transferred to the Presidency of the Republic of Turkey to which the Investment Office is affiliated, the related ministries, public institutions and organizations, solution partners and legally authorized organizations within the scope defined in Articles 8 and 9 of the Law for the purposes listed in the previous section.

### **Method of Collecting Personal Data and Legal Basis**

Your personal data are collected by our Office on the basis of legal reasons for the legitimate interest of our Office and to be related to the establishment or execution of the contract through the channel you contact us including website, e-mail and other digital platforms, or in person, for you to benefit from the services offered by our Office. Your collected personal data may also be processed for the purposes specified in Clarification Text within the scope of the personal data processing conditions and purposes specified in Articles 5 and 6 of the Law.

### **Personal Data Owner Rights According to Article 11 of the Law**

- To learn whether their personal data are processed
- To request information about their processed personal data
- To learn the purpose processing of their data and whether these personal data are used in compliance with the purpose
- To know the third parties to whom their personal data are transferred in the country or abroad
- To request correction of your personal data if it is incomplete or incorrectly processed, and to request notification of the transaction made within this scope to third parties to whom your personal data has been transferred
- To request the deletion or destruction of your personal data in the event that the reasons requiring the processing thereof cease to exist, although it has been processed in accordance with the provisions of the law and other relevant laws and, in this context and if your personal data is processed incompletely or inaccurately; to solicit notification of the transactions made to third parties to whom your personal data is transferred
- To object to a result that you deem antagonistic to you, if achieved by analyzing the processed data solely through automated systems
- To claim compensation for the damage arising from the unlawful processing of their personal data

You may submit your applications regarding your abovementioned rights to our Office by filling out the Data Subject Application Form that is accessible on the website below. Depending on its nature, your request will be concluded within thirty days at the latest and free of charge; however if the transaction requires additional costs, you may be charged according to the tariff determined by the Personal Data Protection Board.

### **Presidency of the Republic of Turkey Investment Office Data Subject Application Form**